

From: [Andrew Zircher](#)
To: [Vankeerbergen, Bernadette](#)
Cc: [Scott Scheer](#); [Anderson-Butcher, Dawn](#); [Jackie Goodway](#); [Babcock, Jennie R.](#); [Jill Pfister](#)
Subject: RE: Youth Development Minor Semester Conversion Proposal
Date: Tuesday, May 03, 2011 10:23:18 AM
Attachments: [Appendix II Syllabi.pdf](#)
[Full Youth Development Minor Proposal 050311.pdf](#)
[Appendix I crossmapping with cover.pdf](#)

Dear Dr. Vankeerbergen,

The development team for the proposed Youth Development minor (quarter version) reviewed the changes suggested by the CCI Sciences Subcommittee and outlined in the email that Dr. Fredal sent to me on February 14, 2011. Please see the attached updated files. The development team's responses to the subcommittee's questions can be found on pages 1 and 2 of the file "Full Youth Development Minor Proposal 050311".

The other two files are unchanged, but I include them here for your convenience.

If you have any questions, please let me know.

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From: James Fredal [mailto:james.fredal@gmail.com]
Sent: Monday, February 14, 2011 10:04 AM
To: zircher.2@osu.edu
Cc: Vankeerbergen, Bernadette
Subject: Youth Development Minor Semester Conversion Proposal

TO: Andrew Zircher
FROM: James Fredal, CCI Sciences Subcommittee Chair, Dept of English
RE: Youth Development Minor Proposal
DATE: Feb 14, 2010

The Sciences subcommittee of the Arts and Sciences Committee on Curriculum and Instruction (ASC CCI) discuss the proposed minor in Youth Development at its meeting on February 7th, 2010. The subcommittee voted unanimously to send the proposal back for a few changes, which I list below.

1. There was a question among members about whether this proposal was co-developed with ASC participation and general support, and about whether the minor should not be housed in the College of Social Work. Typically, interdisciplinary minors are accompanied by letters of support from all relevant Colleges (in this case the

Deans of EHE, SW, FAES, and the ASC Executive Dean).

2. The proposal suggests that the advising structure will take place within the students home department, but this assumes that departmental faculty will be knowledgeable about the minor and willing to advise students. For interdisciplinary minors, one home unit is typically appointed as the center for advising.
3. In a similar regard, the committee was unsure of the makeup of the Curriculum Advisory Committee (how many members will there be and where will they come from) and what their function would be. Also, the line on pp. 4-5 that reads The advisory committee will be comprised of at least one faculty member from the four lead colleges should be revised to read at least one faculty member from **each** of the four lead colleges
4. The committee requested that EHE resubmit *one* file (in .pdf format) that includes the documents turned in after the main proposal had been submitted, including: 1) the most recent ASC quarter minor advising sheet and 2) the list of faculty with research or teaching interests in the topic. This will prevent confusion with already outdated advising sheets present in the original document.
5. Finally, the most recent quarter advising sheet contains two errors: SOCIOL 503 should read Social Work 503 and SOCWORK 511 should be Sociology 511.

Thanks very much. We look forward to reviewing this proposed minor.

Jim

cc: Bernadette Vankeerbergen

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James Fredal
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The Ohio State University